



RKDF UNIVERSITY, BHOPAL

Bachelor of Arts (B.A.)

SCHEME

First Semester

Academic Session: 2022-23

BA I Semester						
Subject Type	Subject Code	Subject Name	End Semester Examination	Internal (CAA) Continuous Assessment & Assignment	Maximum Marks	Credit
Major	BA-101/M1T	1. Political Science 2. History 3. Sociology 4. Economics 5. English Literature 6. Hindi Literature	60	40	100	06
Minor	BA-102/M2T	1. Political Science 2. History 3. Sociology 4. Economics 5. English Literature 6. Hindi Literature	60	40	100	06
Generic Elective	GEC BA-103	1. Money and Banking 2. Advertising Sales Promotion and Management 3. Communicative English 4. Organizational Behavior 5. Child rights and Women Empowerment 6. Computational Mathematics 7. Numerical Methods 8. Herbal Cosmetics 9. Computer Fundamentals	60	40	100	04
Ability Enhancement Course	BA-104 (AEC)	Environmental Education	60	40	100	04
Semester Total					400	20
Cumulative Total					400	20

Note : 1. The Student may opt for any one subject as Major Subject.

2. The Student may opt for one subject from amongst Minor subject which should be other than the Major Subject selected by the student.

3. The Student may opt for one subject from amongst Generic elective Course.



RKDF UNIVERSITY, BHOPAL

Bachelor of Social Science (B.A.)

First Semester

Course	Category	Subject	SubjectCode
B.A.	Major	POLITICAL THEORY	BA- 101/M1T
Total Credit: 6		Max.Marks:100 (Internal:40+External:60)	

Course Learning outcomes (CLO):

1. Student will be able to understand meaning and significance of Political theory, different ideologies and approaches.
2. They will changing nature
3. They will learn what is power and authority and how they are interwoven. These two concepts will further enhance their understanding of politics.
4. They will be able to learn different dimensions of sovereignty and its relation with state.
5. They will be able to explain liberty, equality, justice and rights. Understanding of these key political concepts will facilitate students in real political world.
6. They will be able to explain different models of democracy and theories of representation.

Units	Topic	Duration (In Hours)	Marks
I	Understanding Political Theory 1. Political Theory: Meaning and Significance 2. Approaches to study of Politics 3. Different terms- Political Science, Political Philosophy Political Theory, Political Thought and Politics 4. Introducing Ideologies	15	20
II	1- Defining state, elements of state 2- Theories of Origin of State 3- Changing nature of state	15	20
III	Power, Authority and Sovereignty	15	20
IV	Core political concepts 1. Freedom 2. Equality 3. Justices 4. Rights	24	20
V	The Idea of Democracy	18	20

Part- C Learning Resource

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Acharya, A. & Bhargava, R. (Ed.) "Political Theory: An Introduction", Pearson, New Delhi, 2008
2. Arblaster, A., Democracy: Concepts in the Social Sciences", Open University Press, New York, 1994.
3. Bhargava, R., "What is Political Theory and Why Do We Need it?", Oxford University Press, Oxford, 2010
4. Barry, N., "An Introduction to Modern Political theory, Macmillan, London, 1981.
5. Held, D. "Models of Democracy". Polity Press, Cambridge, 1991.
6. Farrelly, C.A. "Introduction to Contemporary Political Theory: A Reader", London, Sage, 2004
7. Gauba, O.P. An Introduction to Political Theory, Macmillan Publication, Delhi, 2009

8. Heywood, A. Political Ideologies: An Introduction". Palgrave. London, 2004.
9. Heywood, A. "Politics", Palgrave Macmillan, London, 2013.
10. Mackinnon, C "Issues in Political Theory", Oxford University Press, New York, 2008.
11. Smits, K. "Applying Political Theory, Palgrave Macmillan, London, 2016.
12. Vincent, A. "The Nature of Political Theory". Oxford University Press, New York, 2004.

Suggested equivalent online courses

NPTEL-Introduction to Political Theory By Prof. Mithilesh Kumar Jha. IIT Guwahati

https://onlinecourses.nptel.ac.in/noc20_hs35/preview



RKDF UNIVERSITY, BHOPAL

Bachelor of Social Science (B.A.)

First Semester

Course	Category	Subject	SubjectCode
B.A.	Minor	INDIAN CONSTITUTION	BA-102/M2T
Total Credit: 6		Max.Marks:100 (Internal:40+External:60)	

Course Learning outcomes (CLO):

1. Students will be able to understand the constitutional development in India.
2. They will be able to answer how constituent assembly was formed.
3. They will be able to describe the significance of the Preamble, Fundamental rights and Directive Principles of State Policy in the constitutional design of India.
4. They will be able to answer questions pertaining to the function and role of the President, Prime Minister, Governor, Chief Minister, Parliament and State legislature, and the courts in the Constitutional design of India.
5. They will be able to identify the power division in constitutional setup.

Units	Topic	Duration (In Hours)	Marks
I	Genesis of the Indian Constitution and Salient Features 1. Constitutional Development in India. 2. Making of the Constituent Assembly: History and objectives. 3. Salient Features of the constitution: 1.1. Preamble 1.2. Fundamental Rights and Duties. 1.3. Directive Principles of State Policy. 1.4. Procedure for constitutional Amendment	15	20
II	Legislature 1. Central Legislature 1.1. Indian Parliament- Composition and Functions of the Lok Sabha and Rajya Sabha. 1.2. Speaker of the Lok sabha- role, Power and Functions. Independence and Impartiality of the Speaker. 1.3. Legislative procedure of the Parliament. 2. State Legislature 2.1. Vidhan Shabha- Composition and Functions. 2.2. Vidhan Parishad- Composition and Functions.	15	20
III	Executive 1. Union Executive 1.1. President-Power and Functions. 1.2. Prime Minister-Role and Functions. 1.3. Council of Ministers- Composition, Role and Functions. 2. State Executive	15	20

	2.1. Governor-Power and Functions. 2.2. Chief Minister-Power and Functions. 2.3. State Council of Ministers.		
IV	Judiciary and Other Constitutional Bodies 1. Supreme Court-Composition and Jurisdiction 2. High Court Composition and Jurisdiction. 3. Constitutional Bodies 3.1. Election Commission. 3.2. Union Public Service Commission. 3.3. National Commission for SC's. 3.4. National Commission for ST's. 3.5. State Public Service Commission	24	20
V	Division of Powers 1. Centre state Relations 1.1. Legislative Relations. 1.2. Administrative Relations. 1.3. Financial Relations. 2. Local Self Government-73 rd and 74 th Amendment.	18	20

Part- C Learning Resource

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Basu Durgadas, "Introduction to the Constitution of India", Lexis Nexis 21st edition, 2013.
2. Bakshi, PM, "The Constitution of India", Universal Law Publishing, Delhi, 2017.
3. G. Austin, "The Indian Constitution: Corner Stone of a Nation", Oxford University Press, Oxford, 1996
4. Kapur A.C. and Mishra, "Select Constitutions", S.Chand Publications, 16th Edition 2008.
5. M. Laxmikant, "Indian Polity", McGraw Hill Education, New Delhi, 6th Edition 2019.
6. Pylee, M. V., 'India's constitution', Asia Publishing House, Bombay, 1962
7. Rochana, B, "Constituent Assembly Debates and Minority Rights", Economic and Political Weekly, 35(21/22), pp. 1837-1845, 2000.

8. S. Kashyap, "Our Constitution", NBT, Delhi 2007
9. S. Kashyap, "Our Parliament, NBT, Delhi 2004.
10. Sharma B.K, "Introduction to the constitution of India", PHE Publications, New Delhi, 8th Edition 2017.
11. Shankar, B. L., & Rodrigues, V. "The Indian Parliament: A democracy at work", Oxford University Press, New Delhi, 2014
12. Singh, M. P., & Saxena, R., "Federalizing India in the Age of Globalization", Primus Books, New Delhi, 2013.

Suggested equivalent online courses:

Online course-Indian Constitution- Swayam

<https://www.classcentral.com>>course



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First Semester

Course	Category	Subject	SubjectCode
B.A.	Major	IDEA OF BHARAT	BA-101/M1T
Total Credit: 6		Max.Marks:100 (Internal:40+External:60)	

Course Outcomes:

Students will acquire knowledge regarding the primitive life and cultural status of the people of ancient India. They can gather knowledge about the society, culture, religion and political history of ancient India. They will also acquire the Knowledge of changing socio-cultural scenarios of India. By studying this paper, students will get to know the golden past of India and feel proud of themselves.

Units	Topic	Duration (In Hours)	Marks
I	Concept of Bharatvarsha I. Understanding of Bharatvarsha II. Eternity of synonyms Bharat III. Indian concept of time and space IV. Indian view of history V. The Glory of Indian Literature: Ved, Vedanga, Upanishads, Epics, Jain and Buddhist Literature, Smriti, Puranas Etc.	18	20
II	Indian Knowledge Tradition, Arts and Culture I. Evolution of Language and Script: Brahmi, Kharoshthi , Pali, Prakrit, Sanskrit, Tigaliri etc. II. Salient features of Indian Arts & Culture III. Indian Educational System IV. The Ethics of Indian Valor	19	20
III	Dharma, Philosophy and Vasudhaiva Kutumbakam I. Indian Perception of Dharma and Darshan II. The concept of Vasudhaiva Kutukbakam: Man, Family, Society and World III. Polity and Governance IV. The Concept of Janpada & Gram Swarajya	18	20
IV	Science, Environment and Medical Science I. Science and Technology in Ancient India II. Environmental Conservation: Indian View III. Health Consciousness of (Science of Life): Ayurveda, Yoga and Naturopathy IV. Indian Numeral System and Mathematics	18	20
V	Indian Economic Traditions I. Indian Economic thoughts II. Concept of Land, Forest and Agriculture III. Industry, Inland Trade and Commerce IV. Maritime Trade	18	20

***Note: Topic/ Topics in Bold Italic represent enhancements made by the college.**

Recommended Books:-

Part- C Learning Resource
Text Books, Reference Books, Other Resources
Suggested Readings: 1. Basham A.L.: The wonder that was India, Rupa, Delhi 1994 2. Altekar A.S.: Education in Ancient India, Nand Kishore & Bros, Varanasi 1944 3. Balbir Singh Sihag: Kautilya: The true founder of Economics, Vitasta Publishing Pvt. Ltd, Delhi 2014. 4. Dharampal: The beautiful Tree, other India press, Delhi 1995. 5. Elliott Faith Robertson: Gender Family and society, St. Martin press, New York, 1996. 6. Arrhenius G.: Evolution for space 7. Mookerji Radha Kumud: Indian Shipping, Pub. South Asia Books, 1999. 8. Thomas Maurice: Indian Antiquities, Pub. T. Maurice, 1806, London 9. Will Durant: The story of civilization , Five communication, US, Jan. 1993 (11Vol) 10. Zekuthial Ginshurg: New light on our Numerals. 11. Mookherjee R.K.: The Fundamental Unity India
Suggested Equivalent On line Courses: 1. https://en.wikipedia.org/wiki/culture_of_India 2. https://xaviers.edu/main/index.php/ancient-Indian-culture 3. https://vidyaonline.org/dl/cutddk.pdf 4. https://www.livescience.com/28638-indian-culture.html 5. https://www.india-in-your-home.com/Ancient-India-Culture.html 6. https://www.indianculture.gov.in/rarebooks/ancient-indian-historical-tradition 7. https://www.culturalindia.net/indian-history/ancient-india/index.html



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First Semester

Course	Category	Subject	SubjectCode
B.A.	Minor	HISTORY OF ANCIENT INDIA	BA-102/M2T
Total Credit: 6		Max.Marks:100 (Internal:40+External:60)	

Course Outcomes:

The students will learn to analyze the various stages of evolution and development of man in the Prehistoric. Protohistoric and Historic Age. To have an in depth knowledge about the ancient civilizations of India like Indus-Saraswati Civilization, Vedic civilization. Later Vedic Civilization etc and compare them with the other contemporary civilizations of the world. To explain in detail about golden past of India during the Mauryan and Gupta period, their conquests, art, architecture and literature, etc. They will able to write meaningful essays on the brave and courageous Rajput clans and the South Indian dynasties of India.

Units	Topic	Duration (In Hours)	Marks
I	Prehistoric and Protohistoric Period History-Meaning, Nature, Scope & Significance. Sources of Ancient Indian History: Geographical Condition of Ancient India. Prehistoric India: Stone Age Palaeolithic, Mesolithic, Neolithic and Chalcolithic Cultures. Protohistoric India Indus/ Saraswati Civilization-Origin, expansion & Decline. Economic, Social and Religious Life. Town Planning and different arts. The New centres of Harappan Civilization. Vedic Culture Rig Vedic and Post Vedic Period Political, Social, Economic and Religious Life.	18	20
II	Mauryan and Post Mauryan Period Mahajanapadas and Republics in 6th cen. BC. Religious Revolution in North India Jainism and Buddhism. Rise of Magadha Alexander's Invasion and Its Impact. Establishment of Mauryan Dynasty Chandragupta Maurya and his Administration. Asoka, and his Dhamma. Mauryan Culture and Architecture. Decline of Mauryan empire. Shunga Dynasty-Pushyamitra Shunga and his Achievements. Satvahana Dynasty- Gautamiputra Shatkami and his Achievements Period of Shaka-Kshatrapas Kushana Dynasty Kanishka and his Achievements Gandhara and Mathura Art	19	20
III	Gupta Period and Harshvardhan Establishment of Gupta Dynasty Chindragupta 1, Samudragupta. Chandragupta II (Vikramaditya) Kumargupta and Skandgupta and their Achievements. Gupta Culture. Gupta Period Golden Age. Gupta-Vakataka Relations. Shaka Vikramaditya and his cultural achievements. Decline of Gupta empire Huns Invasion and its impact Pushyabhuti Dynasty Harshvardhan-Military Campaigns Administration Achievements. and Religious	18	20
IV	Early Medieval Dynasties of Northern India Origin of The Rajputs: Different Theories Major Rajput Dynasties: Gurjar Pratihara Dynasty. Chandela Dynasty, Parmara Dynasty and Kalchuri Dynasty History, Culture and Architecture Bhoja and his cultural achievements	18	20
V	South Indian Dynasties and Foreign invasions on India Major Dynasties of South India Pallava Dynasty, Chalukya Dynasty. Rashtrakuta Dynasty and Chola Dynasty History, Culture and Architecture. Greater India: Expansion of Indian Culture in South East Asia Arab Invasion on India and its Impact: Muhammad Bin Qasim. Turk Invasions on India and their Impact Mahmud Ghaznavi and Muhammad Ghori.	18	20

***Note: Topic/ Topics in Bold Italic represent enhancements made by the college.**

Recommended Books:-

Part- C Learning Resource	
Text Books, Reference Books, Other Resources	
Suggested Readings:	
1. Majumdar, R.C. The History and Culture of Indian People Vol. 1. Vedic Age, Bhartiya Vidya Bhavan, Bombay, 1954 2. Majumdar, R.C.. The History and Culture of Indian People Vol. II. The Age of Imperial Unity, Bhartiya Vidya Bhavan, Bombay, 1954 3. Majumdar, R.C. The History and Culture of Indian People, Vol III. The Classical Age. Bhartiya Vidya Bhavan, Bombay, 1954 \ 4. Majumdar R.C. The History of Indian People, Vol IV, The Age Imperial Kanauj. Bhartiya Vidya Bhavan, Bombay, 1954 5. Majumdar R.C. The History of Indian People, vol. V. The Struggle for Empire, Bhartiya Vidya Bhavan, Bombay, 1954 6. Jayaswal, Vidula: Bhartiya Itihas Ke Adi Chara ki Rooprekha, Delhi, 1987 7. Pandey, Rajbali: Prachin Bharat, Vishwavidyalaya Prakashan, Varanasi, 2010. 8. Raychaudhary, H.C. Political History of Ancient India) 1996. Also, in Hindi. 9. Sankalia, HD. Prehistory and Prohistory of India and Pakistan, Poona 1974 10. Sastri, K.A Nilakanta: A History of South India, from Prehistoric Times to the fall of Vijayanagar, Oxford University Press, 1955; Also, in Hindi. 11. Singh, Kripa Shankar: Rigveda, Harappan Sabhyata and Sanskrit Nirantara, Kitab Ghar publication, New Delhi, 2007. 12. Singh, Upinder: A history of Ancient and Early Medieval India, 2008, Pearson India, New Delhi, Hindi 13. Thapar, Romila: Early India from the Beginnings to 1300, London, 2002. 14. Tripathi R. S.: History of Ancient India, Motilal Banarasi Das, Delhi. Also in Hindi	
Suggestive digital platforms web links:	
1. https://en.wikipedia.org/wiki/History_of_India 2. https://knowindia.gov.in/culture-and-heritage/ancient-history.php 3. https://www.history.com/tag/india 4. https://byjus.com/free-ias-prep/ncert-ancient-history-notes/ 5. https://www.clearias.com/indian-history-chronology/ 6. https://www.jagranjosh.com/general-knowledge/history-of-ancient-india-a-complete-study-material-1464928278-1 7. https://sourcebooks.fordham.edu/india/indiasbook.asp 8. https://www.worldhistory.org/india/ 9. https://asiasociety.org/india-historical-overview	



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Bachelor of Social Science (B.A.)

First Semester

Course	Category	Subject	Subject Code
B.A.	Major	Indian Society and Culture paper	BA-101/M1T
Total Credit: 6		Max.Marks:100 (Internal:40+External:60)	

Courses Outcomes:

This paper is expected to bring familiarity among student about Indian Society. It will present a comprehensive integrated and empirical profile of Indian Society It is supposed that the structure and processes operative in the society. The changing agents operating in Indian society presented in this paper will also enable students gain a better understanding of their own situation and region.

1. Get an impression about the basic composition of Indian society. As history moorings basic philosophical foundation of the Society and the institutions.
2. The student will have extensive comprehension of Indian traditions and opportunity to explore and express them.
3. They will also learn in detail about the three layers of Indian Society name “Aranyak Lok (Gramaya) and Nagar
4. After reading this course the student will be able to understand and strangle local/regional employment avenues.

Units	Topic	Duration (In Hours)	Marks
I	1. Indian Society : 1.1 Foundations of Indian Society : Aranyak Lok (Gramya) & Nagar 1.2 Historical Background: Ancient, Medical, Modern Period 1.3 Varna Ashram, Purushartha. 1.4 Rina, Yagya, Sanskar. 1.5 Doctrine of Kanna. 1.6 Reciprocity: Aranyak. Lok (Gramya) and Nagar Settlements 2. Demographic and Cultural Scenario. Key words – Indian society: Varna System, Sanskar, Social reciprocity, Aranyak, Lok (Gramya) Nagar	18	20
II	Aranyak Society: 1.1 Tribes historical outline 1.2 Tribal Area and Classification 1.3 Social Institutions: Family Marriage, Kinship 1.4 Tribal Religious Beliefs and Practices 1.5 Social Issues 1.6 Tribes: Constitutional Provisions. Key words – Indian Tribes. Schedule Tribes. Constitutional Provisions	19	20
III	Lok (Gramya) Society: 1.1 Lok (Gramya) Society: Historical Outline 1.2 Rural life: Folk Culture, Little and Great Traditions. 1.3 Caste System: History of Caste and Changing patterns 1.4 Social Institutions: Family. Marriage, Kinship 1.5 Religion : Beliefs and Practices 1.6 Social Issues 1.7 Rural Development; Policies Programs and Challenges. Keywords – Folk Culture. Rural Development, Caste System	18	20
IV	Nagar Society : 1.1 Historical out line of Town, City & Metropolis.	18	20

	1.2 Indian Cities and their Development 1.3 Changes in Urban Society 1.4 Challenges of Urban Societies, Globalization 1.5 Socio – Cultural Continuities Aranayak Lok and Nagar 1.6 Urban Planning and Management Key words – Town City Metropolitan. Urban Planning Urban Management.		
V	Social Issues : 1.1 National Integration issues and Challenges 1.2 Indian Family System: Values, Patterns and Issues 1.3 Issues of Children. Youth and Elderly. Keywords – National Integration. Youth. Generational Conflict.	18	20

****Note: Topic/ Topics in Bold Italic represent enhancements made by the college.***

Recommended Books:-

Part- C Learning Resource	
Text Books, Reference Books, Other Resources	
Suggested Readings: 1. Beteille Andre (1965) Caste Class & Power, California University, Berkeley 2. Ghurye G.S. (1961) Caste, Class & Occupation, Popular Book Depot., Bombay. 3. Betelle, Andre (1985) Six essays in Comparative Sociology Oxford University Press. New Delhi. 4. Chauhan B.R. (2018) Indian Village, Rawat Publication. Jaipur 5. Behera MC (2019) Tribal Language Literature and Folklore Rawat Publication Jaipur. 6. Marriott Mc Kim (2017) Village India: Studies in the Little Community. Rawat Publication Jaipur. 7. Indra Deva (2018) Society and Culture in India. Rawat Publication. Jaipur. 8. Muncher J. (1991). The Caste System Upside Down in D. Gupta (Ed.) Social Stratification Oxford University Press. New Delhi. 9. Giddens. A. (2006) Sociology (5th d.) Oxford University Press London. 10. Radcliffe-Brown. A.R. (1976) Structure and Function in Primitive Society. Cohen and West London. 11. Goode. William J. (1977) Principles of Sociology Mc Graw Hill America. 12. Sharma Y.K. (2007) Indian Society Issues & Problems Laxmi Narayan Agarwal Agra. 13. Desai A.R. (2009) Hkkjrh; xzkeh.k lekt 'kkL= jkoui fCydds'ku] tcyiqjA 14. egktu] /keZohjk ,oa deys'k ¼2015½ tutkrh; lekt dk lekt'kkL=] foosd izdk'ku] ubZ fnYyhA 15. Kosambi. D.D. (1990) Prachin Bharat ki Sanskriti or Sabhyata. Raj Kamal Pub. Pvt. Ltd. Allahbad. 16. Tiwari K.K. (2019) Madhywarti Bharat Jan Sanskritika Bhartiya Drishtikon. Duttapanth Thengeri Sodh Sansthan, Bhopal 17. Mukhrejee, Radha Kumudh: (1990) Hindu Sabhyata, Raj Kamal Prakashan Pub. Pvt. Ltd. Delhi. 18. Bashain. A.L. (1975) A. Culture History of India New Delhi. Oxford. 19. Singla R.G. Bhartiya Samaj Hindu Granth Academy, Bhopal 20. Aanbedkar B.R. Castes in India. Their Mechanism Genesis and Development Indian Antiquary Vol. XI. VI. (May 1997)	
Suggestive Digital platforms web links Indian Tribes : https://www.google.com/search?q=Indian+Tribes+Prospectus&oq=Indian-Tribes&ages=chrome.1.691592169157j014169160.9261j0j7&sourceid=crome&ie=UTF-8 https://tribal.nic.in/scholarship.aspx	
Indian Society: https://sdeuoc.ac.in/sites/default/files/sde_videos/11/20sem.%20Socio%20-%20Indian%20Society%202019%20admin.%281%29pdf	
Suggested equivalent online courses: IGNOU & other centrally/state operated Universities MOOC platformssuchas “SWAYAM” in India and Abroad.	



RKDF UNIVERSITY, BHOPAL

Bachelor of Social Science (B.A.)

First Semester

Course

Course	Category	Subject	SubjectCode
B.A.	Minor	BASIC CONCEPT OF SOCIOLOGY	BA-102/M2T
Total Credit: 6		Max.Marks:100 (Internal:40+External:60)	

Learning outcomes (CLO):

1. The course is designed to incorporate all the key concepts of Sociology which would enable the learner to develop keen insight to distinguish between the commonsense knowledge and Sociological knowledge.
2. The conceptual learning of Society. Social Groups. Social Structure, Social Institution etc, will help students in their day to day living.
3. By studying this paper students will get information about various employment opportunities in government. Corporate. N.G.O. and self employment sector.
4. This paper gives students an awareness of cultural differences and provides them with opportunity to enhance their cultural sensitivity.
5. The concepts of Indian Social institutions. Such as. Family, Marriage. Kinship will enable students to consider their roles in solving many social problems.
6. The theory of cultural lag will make students better understand the conflict of generational gap and minimize it in due course.
7. Teaching of culture. Socialization and civilization will emphasize not only the new
8. agencies of socialization but also their significance in personality development.

Units	Topic	Duration (In Hours)	Marks
I	Emergence of Sociology : 1. Tradition of Indian Thinking 2. Sociology 2.1 Meaning 2.2 Scope 2.3 Subject Matter 2.4 Importance 3. Origin and Development of Sociology (Including Special Reference to Madhya Pradesh) 4. Sociology as a Science 5. Humanistic Orientation in Sociology 6. Relationship with other Social Sciences 7. Sociology and Professions	18	20
II	Basic Concepts: 1. Society 2. Relation between Individual and Society 3. Community 4. Association 5. Institution 6. Social Group 7. Social Structure and Function 8. Status and Role	19	20
III	Social Organization and Institutions: (Concept, Emergence, Development, Forms and Challenges) 1. Social Organization 2. Social System 3. Family 4. Kinship 5. Marriage 6. Caste, Class and Power 7. Education	18	20
IV	Socio – Cultural Processes: 1. Culture 1.1 Meaning 1.2 Characteristics 1.3 Types 1.4 Components of culture. 1.5 Cultural Lag	18	20

	1.6 Culture and Civilization 2. Socialization 2.1 Meaning 2.2 Characteristics 2.3 Stages 2.4 Agencies 2.5 Types 2.6 Importance 3. Social Processes 3.1 Cooperation 3.2 Accommodation 3.3 Competition, 3.4. Conflict		
V	Social Control and Change: 1. Social Control 1.1 Meaning 1.2 Characteristics 1.3 Types 1.4 Means of Social Control 2. Social Stratification 2.1 Meaning 2.2 Characteristics 2.3 Bases 2.4 Forms 3. Social Mobility 3.1 Meaning 3.2 Characteristics 3.3 Types 4. Social Change 4.1 Meaning 4.2 Characteristics 4.3 Factors of Social Change 4.4 Patterns of Social Change	18	20

Recommended Books:-

Part- C Learning Resource

Text Books, Reference Books, Other Resources

Suggested Readings:

- 1- MacIver, Robert M & Charles Hunt Page (1949) Society: An Introductory Analysis, New York.
- 2- Beteille Andre (1965) Caste Class & Power, California University. Berkeley.
- 3- Ghurye GS (1961) Caste. Class & occupation. Popular Book Depot., Bombay.
- 4- Ogburn & Nimkoff (1947) Hand Book of Sociology, K.PAUL, Trench, Prebner and Comp. Ltd. London.
- 5- Giddens, A. (2006) Sociology (5thed.) Oxford University Press. London
- 6- Horton and Hunt, (1964) Sociology – A Systematic Introduction. Allied Publishers Pvt. Ltd, New Delhi.
- 7- Johnson, Harry M., (1988) Sociology – A systematic Introduction. Allied Publishers Pvt. Ltd, New Delhi.
- 8- Inkeles Alex, (1977) What is Sociology – Prentice – Hall of India, Pvt. Ltd., New Delhi.
- 9- Shankar Rao C.N. (2019) Sociology-S Chand and Company Ltd. New Delhi
- 10- Shankar Rao C.N. (2018) Sociology of Indian Society – S Chand and Company Ltd. New Delhi
- 11- Pandey Vinita (2016) Indian Society and Culture, Rawat Publication. Jaipur,
- 12- Bhushan Vidya and Sachdeva D.R. (2000) Kitab Mahal, Allahabad.

Suggestive digital platforms web links

[https://nios.ac.in/online-course-material/sr-secondary-courses/Sociology-\(331\).aspx](https://nios.ac.in/online-course-material/sr-secondary-courses/Sociology-(331).aspx)

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities/MOOC platforms such as “SWYAM” in Indian and Abroad.

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First Semester

Course

Course	Category	Subject	SubjectCode
B.A.	Major	MICRO ECONOMICS	BA-101/M1T
Total Credit: 6		Max.Marks:100 (Internal:40+External:60)	

Learning outcomes (CLO):

After completing this course, students will be able to understand rational behaviour and fundamentals of microeconomics. They will be able to explain consumer's and producer's behaviour and their optimum decisions. Students will be able to know about the firms and industry, markets and their decisions about optimum production. They will be also able to explain the theory of distribution and concept of economic welfare. Learning microeconomics is an excellent way to gain an understanding of many factors that affect us in the real world, such as methods of buying goods, product pricing and input pricing, Ultimately, learning microeconomics is key in learning about the principles of economics.

Units	Topic	Duration (In Hours)	Marks
I Introduction of Economics	1. Definitions, Scope and Nature of Economics 2. Relation of Economics with other Social Science Subjects 3. Positive and Normative		20

	Economics 4. Methods of Economics Analysis- Inductive and Deductive methods. 5. Basic Concepts- Commodity, Price, Value, Rational Behaviour, Economic Laws, Wants and choices 6. Central Problems of An Economy – Production Possibility Curve	18	
II Consumer Behaviour	1. Cardinal Approach – Utility, Marginal Utility and Total Utility. 2. Law of Diminishing Marginal Utility 3. Law of Equi-Marginal Utility, Consumer's Surplus 4. Ordinal Approach-Indifference curve-Meaning and Characteristics, Consumer's Equilibrium 5. Behavioural Approach- Revealed Preference Theory 6. Law of Demand and its exceptions- Giffen goods 7. Elasticity of Demand-Price, Income and Cross Elasticity	19	20
III Production	1. Law of supply and Elasticity of supply 2. Production function 3. Law of variable proportions 4. Returns to scale 5.ISO- Product Curve-Meaning and characteristics. 6. Producer's Equilibrium 7. Economic of Scale 8. Concept of Revenue and Cost-Total , Average and Marginal	18	20
IV	1. Meaning and Classification of	18	20

Market and Price Determination	Markets 2. Perfect competition-Meaning and characteristics 3. Perfect competition and Pure competition. 4. Determination of Price and Output under perfect competition 5. Determination of Price and Output under Monopoly 6. Price Discrimination under Monopoly 7. Monopolistic Competition		
V Theory of Factor Pricing	1. Marginal Productivity Theory of Distribution 2. Theories of Distribution a. Rent b. Wage c. Interest d. Profit 3. Concept of Welfare Economics	18	20

Part- C Learning Resource

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Ahuja, H.L. (Latest Addition). Principles of Micro Economics, Sultan Chand and Company, New Delhi (Hindi and English Versions)
2. Barla, C.S. (Latest Addition) , Micro Economics, National Publishing House, Jaipur, New Delhi (Hindi and English Versions)
3. Jhingan, M.L. (Latest Addition), Micro Economic, Vrinda Publication, New Delhi (Hindi and English Versions)
4. Karl E. Case and Ray C. fair, (2007), Principles of Economics, 8th Ed., Pearson Education Inc.
5. Koutsoyiannis, A. (1979), Modern Microeconomics, (2nd Edition), Macmillan Press, London.
6. Kreps, David M. (1990), A course in Microeconomic Theory, Princeton University Press. Princeton.
7. Mankiw, G. (2010) Principles of Microeconomics, 6th ed., South-Western College Publishing, USA.
8. Misra, S.K. and Puri, V.K. (2001) – Advanced Micro Economic Theory, Himalaya publishing House, Bombay (Hindi and English Versions)
9. Salvatore D. (2006) Microeconomics- Theory and Applications, Oxford University Press
10. Salvatore D. (2002) Theory and problems of Microeconomic Theory, Schaum's Outline Series, McGraw-Hill Book Company, Singapore

Suggestive digital platforms web links

1. <https://epgo.inflibnet.ac.in/Home/> view Subject? Catid = 11
2. <https://vidyamitra.inflibnet.ac.in/index.php/search?subject%5B%D=F+rdamentals+of+microeconomic+theory&domain%5B%D=Social+Sciences>
3. <https://www.swayamprabha.gov.in/index.php/channel/profile/profile/7>

Suggested equivalent online courses:: <http://www.mcafee.cc/Introecon/IEA2007.pdf>.



RKDF UNIVERSITY, BHOPAL

Bachelor of Social Science (B.A.)

First Semester

Course	Category	Subject	SubjectCode
B.A.	Minor	INDIAN ECONOMICS	BA-102/M2T
Total Credit: 6		Max.Marks:100 (Internal:40+External:60)	

Course Learning outcomes (CLO):

After completing this course, students will be able to sharpen the analytical skills by highlighting on broad overview of the Indian economy. They will be familiar with the issues related to Agriculture, Industry, Foreign Trade, Economic Planning and various Economic Problems of India. Students will be acquainted with broad overview of Madhya Pradesh economy. They will be able to develop, analyze and interpret events and issues related to Indian Economy.

Units	Topic	Duration (In Hours)	Marks
I Introduction	1. Characteristics of Indian Economy 2. Trends and Sectoral Composition of National Income 3. Sectoral Distribution of Workforce 4. National Resource Endowments- Land, Water, Livestock, Forest and Minerals 5. Demographic Features- Population Composition, size and Growth Rates. 6. Problems and causes of Over-Population and Population Policy.	18	20
II Agriculture	1. Nature, Importance and Characteristics of Indian Agriculture 2. Land Use Pattern and Land Reforms 3. Trends in Agricultural Production and Productivity 4. Green Revolution-Objectives, Achievements and Failures 5. Agriculture Finance and Insurance 6. Agriculture Marketing 7. New Technology in Agriculture	19	20
III Industry and Infrastructure	1. Industrial Development of India after Independence 2. New Industrial Policy of 1991 3. Role of Public Sector and Private Sector in Industrialization 4. MSME- Definition, Characteristics and Its Role 5. Problems and Remedies of Small-Scale and Cottage Industries 6. Start-up India, Make in India and Aatm Nirbhar Bharat 7. Infrastructure Composition-	18	20

	Power, Transport and Communication		
IV Foreign Trade and Development	1. India's Foreign Trade- Importance, Composition and Direction 2. Role of Foreign Direct Investment, Multinational Corporations 3. Disinvestment in India 4. Indian Planning- Objectives, Achievements and Failures 5. NITI Aayog 6. Indian Economic Problems- Poverty, Unemployment and Regional Inequality	18	20
V Economy of Madhya Pradesh	1. Salient Features of Madhya Pradesh's Economy 2. Natural Resources of Madhya Pradesh- Land, Forest, Water and Minerals 3. Trends and Regional Disparities in Agriculture sector of Madhya Pradesh 4. Organic Farming and Polyhouse in Madhya Pradesh 5. Industrial Development in Madhya Pradesh 6. Infrastructure Development in Madhya Pradesh- Power, Transport and Communication 7. Development of Tourism in Madhya Pradesh. 8. Employment oriented schemes in Madhya Pradesh	18	20

Part- C Learning Resource

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Panagariya, Arvind. (2020)- India Unlimited: Reclaiming the Lost Glory, HarperCollins Publishers India
2. Mishra and Puri (2020)- Indian Economy, Himalya Publishing House, New Delhi.
3. Rudra Dutt and Sundaram- Indian Economy, S.Chand and Company, New Delhi.
4. Hariharan , N.P. (2008)- Lights and Shades of Indian Economy, Vishal Publishing Co., Jalandhar.
5. Uma Kapila (20th Edition) (2009)- Indian Economy since Independence, Academic Foundation, New Delhi.
6. Reserve Bank of India- Annual Reports.
7. Annual Economic Survey, Government of India (Latest).
8. Brahmananda, P.R. and V.R. Panchmukhi (Eds.) (1987)- The Development Process of the Indian Economy, Himalaya Publishing House, Bombay.
9. Government of India, Plannig Commission, 12th Five Year Plan, New Delhi



RKDF UNIVERSITY, BHOPAL
Bachelor of Social Science (B.A.)
First Semester

Course	Category	Subject	SubjectCode
B.A.	Major	STUDY OF DRAMA	BA-101/M1T
Total Credit: 6		Max.Marks:100 (Internal:40+External:60)	

Course Learning outcomes:-

The course will inculcate team work, communicative ability creativity and aesthetic sense in students enabling them to understand in detail drama and the theatre through this course, the students will acquire the knowledge of

- Different genres of drama like comedy tragedy epic theatre and commedia cellaret
- Distinctive features of Sanskrit, Greek, English, American, and Indian plays
- Dramatic techniques and elements like plot theme character spectacle and narrative

Units	Topic	Duration (In Hours)	Marks
I	Classical Drama 1.1 Sophocles Oedipus Rex-story Keywords : <i>Sanskrit theatre Rasa theory classical tragedy. Greek theatre . Trilogy Plot structure. Oedipus Complex Electra Complex Epic theatre</i>	15	25
II	Renaissance Drama 2.1 Christopher Marlow Dr. Faustus 2.2 William Shakespeare Tragedy in <i>The Merchant of Venice</i> Keywords : <i>Renaissance, Characteristics of heterary renaissance, Elicabethan drama. Elicabethan comedy Morality plays, Elicabethan Tragedy Catharsis</i>	18	25
III	Restoration Drama 3.1 John Dryden- All for Love Keywords : <i>Restoration drama, Restoration comedy. Comedy of manners, Heroic couplet. Restoration of monarchy. Rejection of puritanism. Satire Faith and Politics</i>	12	25
IV	Indian Drama 4.1 GirishKarnad Hayavadana Keywords : <i>Indian English Drama, Indian society, Morality Modern Indian theatre Regional drama Gender concern, Mythical and social elements</i>	15	25

Part- C Learning Resource

Text Books, Reference Books, Other Resources

Suggested Readings:

Boulton, Marjorie. *The Anatomy of Drama* London : Routledge and Kegan Paul Ltd. 1959

Charlton, H.B. *Shakespearean Comedy: RoulledgeKegan and Paul*, 1966

Karnad, GirishGirishkarnad : *Three Plays* New Delhi OUP.2002

Nicoll, Allardyce *British Drama* Delhi Doaba House

Stanivukovic, Goran, and John Cameron *Tragedies of the English Renaissance An Introduction (Renaissance Dramas and Dramatists) Is ed. Edinburgh University Press* 2018

Straub, Kristina, et al *The RoulledgeAuthology of Restoration and Eighteenth – Century Drama* Isted, Routledge. 2017

Suggested digital platforms weblinks :

“Restoration Drama England ! Encyclopedia Com Encyclopedia com 2010

[WWW encyclopedia com/humanities/culture-magazines/restoration-drama-england](http://www.encyclopedia.com/humanities/culture-magazines/restoration-drama-england)

Wikipedia contributors “English Drama” Wikipedia 26 Mar 2021

En Wikipedia org/wiki/English_drama

Renaissance Drama

[https // english summary com/restoration-drama/#gsc tab=0](https://englishsummary.com/restoration-drama/#gsc.tab=0)

Shakespeare Sonnets Summary & Analysis 154 sonnets with translation

[https://shakespearequotesand plays. Com/ Shakespeare-sonnets/](https://shakespearequotesandplays.com/shakespeare-sonnets/)

Abhijnanashakuntala work by Kalidasa

[https://wwwbritannica com/topic/Abhijnanashakuntala](https://www.britannica.com/topic/Abhijnanashakuntala)

Oedipus Rex Greek mythology

[https://wwwbritannica com/topic/Oedipus-Greek-mythology](https://www.britannica.com/topic/Oedipus-Greek-mythology)

Suggested equivalent online courses :

[https// www classcentral .com/course/modpo-356](https://www.classcentral.com/course/modpo-356) Modern Drama-Free online Drama Course



RKDF UNIVERSITY, BHOPAL
Bachelor of Social Science (B.A.)
First Semester

Course	Category	Subject	SubjectCode
B.A.	Minor	STUDY OF POETRY	BA-102/M2T
Total Credit: 6		Max.Marks:100 (Internal:40+External:60)	

Course Out course:

The study of Poetry will not only instruct and delight the students but also inspire them to have positivity creativity and a new way of thinking After the study of this paper the students will be able

- To identify, interpret, analyze and appreciate the various elements of poetry.
- To develop literary intellect and
- To appreciate the lyrical and sonorous quality of language

Units	Topic	Duration (In Hours)	Marks
I	- Introduction to Literature and its classification ...poetry from Chaucer to Milton 1.1 Figures of speech Definition of Poetry according to the Poets discussed in this paper. Different ages with different socio-economic and political backgrounds. Literary Terminology 1.2 Geoffrey Chaucer. The Wife of Bath, The Pardoner (From <i>The Prologue to the Canterbury Tales</i>) 1.3 John Donne Death Be Not Proud 1.4 John Milton On His Blindness Keywords/ Tags : <i>Figurative language . Extended metaphor. Hyperbole, Imagery Lambic pentameter food line Narrative poetry. Metaphysical poetry Puritan era</i>	15	25
II	2. Poetry in Neoclassical and Romantic Age 2.1 Alexander Pope The Rape of the Lock- Canto III 2.2 William Wordsworth Solitary Reaper. Daffodils 2.3 John Keats Ode of Autumn Keywords/Tags : <i>Nature poet, Wordsworth is theory of poetry, Spontaneity. Lyrical Ballads. Fancy and Imagination, Supernatural poetry Revolutionary poet. Sensuousness, Hellenism Negative capability Aesthetic beauty.</i>	15	25
III	. Poetry in Victorian Age 3.1 Alfred Lord Tennyson Break Break Break 3.2 Robert Browning. The Last Ride Together 3.3 Matthew Arnold Dover Beach Keywords/Tags : <i>Victorian age. Industrial revolution Victorian society. Autobiographical note. Tennyson and clough, Dramatic monologue, pastoral elegy. Oxford movement Campus poetry.</i>	15	25

IV	• Indian Poetry 4.1 Toru Dutt : Our Casuarina Tree. Sita 4.2 Sarojini Naidu Indian Weavers 4.3 Rabindranath Tagore: Gitanjali Song No 1 & 2 Keywords/Tags :<i>Indo- Anglican poetry simile and Metaphor, spirituality : Poetry of Indian Independence Mythological Characters.</i>	15	25
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Part- C Learning Resource

Text Books, Reference Books, Other Resources

Suggested Readings:

“A History of Modern Poetry : Modernism and After” Perkins David Paperback 1989

“Glossary of Literary Terms” Abrams. M.H. Prism Books Pvt Limited 1993

“John Donne- The Major Works OWC” Carey John and Donne John UK Oxford University Press 2009 Print

“John Keat His life and poetry His friends Critics and After- fame” Colvin Sidney London Macmillan 1917.

“Letter to George and Thomas Keats 21 December 1817 and Letter to Richard Woodhouse.

27 October 1818 in Romantic Prose and Poetry” Keats John ed Harold Bloom and Lionel Trilling (New York OUP 1973) pp 766-68-777-8

“Lytical Ballads with Pastoral and Other Poems” Wordworth William (1805) (4ed)

London : Printed for Longman, Hurst Rees, and Orme, by R Taylor

“The Canterbury Tales” Chaucer, Geoffrey Trans NevillCoghill New Delhi Penguin

Classics, 2002 Print Brown Peter Geoffrey Chaucer, OWC New Delhi Oxford University Press 2011 Print

“Toru Dutt (1856-1877) Indian Poet Translator and Novelist” LokugeChandan (12 September 2019 Oxford Oxford University Press

Suggested digital platforms weblinks :

Athar “Indian Poetry in English English Summary 17 Nov 2017 English summary.com/indian-poetry-in-english.

Literature mini. Com “The Brief History of English Poetry” 2018

WWW literature mini com/2018/08/the –brief-history-of-english-poetry html

Polly “A Brief History of English Poetry “The culture project 17 Apr 2017 the culture

Project project blog word press.com/2017/03/19/a-brief-history-of-english-poetry

Wikipedia contributors “English Poetry” Wikipedia 21 May 2021

En Wikipedia org/wiki/English_poetry

Suggested equivalent online courses :

- <https://www.edx.org/course/ap-english-literature-composition-part-2-poems-2> AP English Literature and Composition, Part 2 Poems on EDX by Maggie Sokolik, University of California Berkeley
- <https://www.coursera.org/Learn/modopo> Modern and Contemporary American Poetry by AI Filreis, University of Pennsylvania
- [https://www.classcentral.com/course/ Modern American-poetry-5963](https://www.classcentral.com/course/Modern-American-poetry-5963) Modern American Poetry- Free online course



RKDF UNIVERSITY, BHOPAL

Bachelor of Social Science (B.A.)

First Semester

Course	Category	Subject	SubjectCode
B.A.	Major	हिन्दी काव्य	BA-101/M1T
Total Credit: 6		Max.Marks:100 (Internal:40+External:60)	

पाठ्यक्रम अध्ययन

1. इस पाठ्यक्रम के अध्ययन से विद्यार्थी हिन्दी काव्य की सुदीर्घ परम्परा से परिचित होंगे।
2. प्रसिद्ध रचनाओं के अध्ययन से देश की सामाजिक सांस्कृतिक एवं राष्ट्रीय पृष्ठभूमि से सुविज्ञ होंगे।
3. विद्यार्थियों के व्यक्तित्व का विकास होगा, उनकी जीवन दृष्टि का विस्तार होगा जिससे वह जीवन एवं जीवन मूल्यों को समझने में सक्षम होंगे।
4. रचनात्मक कौशल में दक्षता होगी जिससे उन्हें रोजगार की अनेक सभावनायें मिलेंगी।

Units	Topic	Duration (In Hours)	Marks
I	भारतीय ज्ञान परंपरा के अंतर्गत हिंदी साहित्य के इतिहास की पृष्ठभूमि एवं प्रमुख कवि 1 हिन्दी साहित्य के इतिहास की पृष्ठभूमि— 1.1. काल विभाजन एवं नामकरण 1.2. आदिकाल की सामाजिक एवं सांस्कृतिक पृष्ठभूमि 1.3. आदिकालीन काव्य धाराएँ एवं प्रवृत्तियाँ 1.4. आदिकालीन कवि	15	20

	2. प्रमुख कवि— 2.1. गोरखनाथ (व्याख्या एवं समीक्षा) गोरखबानी सबदी— पद सं. 2, 4, 7, 8, 16 राग रामग्री पद 10, 11 2.2 चंदबरदाई (व्याख्या एवं समीक्षा) पृथ्वीराज रासो कनवज्जा समय—कवित 144, 145, 146 2.3 विद्यापति (व्याख्या एवं समीक्षा) पदावली —पद सं. 1, 49, 54, 55, 58		
II	1 भक्तिकाल एवं प्रमुख कवि 1.1. भक्ति आंदोलन: सामाजिक, सांस्कृतिक पृष्ठभूमि 1.2. काव्य धाराएँ एवं प्रवृत्तियाँ 1.3. प्रमुख निर्गुण एवं कवि, भक्ति काल की प्रवृत्तियाँ 2 प्रमुख कवि—निर्गुण मार्गी 2.1. कबीरदास (व्याख्या एवं समीक्षा) साखी—गुरुदेव को अंग— 1, 5, 7, 11, 13 विरह को अंग — 4, 10, 12, 20, 23 पद— • दुलहनीं गावहु मंगलचार • पंडित बाद बदते झूठा • लोका मति के भोरा रे • बोलौ भाई राम की दुहाई 2.2. मलिक मोहम्मद जायसी (व्याख्या एवं समीक्षा) मानसरोदक खण्ड—पदसं, 1 से 3 3 प्रमुखकवि —सगुणमार्गी 3.1. सूरदास (व्याख्या एवं समीक्षा) अयोध्याकाण्ड— मागी नाव न केवटु आना। कहइ तुम्हार मरमु मैं जाना। से बिदा कीन्ह करुनायतन भगति बिमल बरु देह। (102 दोहा तक)	15	20
III	1 रीतिकाल की पृष्ठभूमि एवं प्रमुख कवि 1.1 रीतिकाल की सामाजिक, सांस्कृतिक पृष्ठभूमि 1.2 रीतिकालीन साहित्य के प्रमुख भेद— रीतिसिद्ध, रीति और रीतिमुक्त 1.3 रीतिकाल की प्रवृत्तियाँ	15	20

	2 प्रमुख कवि 2.1 बिहारी (व्याख्या एवं समीक्षा) छोहा क. 1, 16, 18, 20, 21, 25, 27, 28, 37 46 2.2 भूषण (व्याख्या एवं समीक्षा) शिवानी बावनी पद सं. 4, 25, 26, छत्रसाल दशक पद स. 1.7		
IV	1 आधुनिक काल की पृष्ठभूमि एवं प्रमुख कवि 1.1 आधुनिक काल की सामाजिक संस्कृतिक पृष्ठभूमि पुनजागरण काल हिन्दी नवजागरण काल एवं प्रवृत्तियों 1.2 भारतेन्दु युगीन साहित्य एवं प्रवृत्तियाँ 1.3 द्विवेदी युगीन साहित्य एवं प्रवृत्तियाँ 1.3 छायावाद युगीन साहित्य एवं प्रवृत्तियाँ 2 प्रमुख कवि 2.1 भारतेन्दु हरिश्चन्द्र (व्याख्या एवं समीक्षा) हिन्दी भाषा निज भाषा उन्नति अहे. सब उन्नति को मूल (10 दोहे) 2.2 अयोध्यासिंह उपाध्याय 'हरिऔध' (व्याख्या एवं समीक्षा)) काव्य— एक बूंद मोठी बोली 2.3 जयशंकर प्रसाद (व्याख्या एवं समीक्षा) कामायनी के श्रद्धा मार्ग से प्रकृति के यौवन का श्रृंगार करेंगे कभी न वासी फूल..... से खिंची आवेगी सकल समृद्धि" तक का अंश 2.4 सूर्यकान्त त्रिपाठी 'निराला' (व्याख्या एवं समीक्षा) जागो फिर एक बार: भाग 2, वह तोड़ती पत्थर 2.5 महादेवी वर्मा (व्याख्या एवं समीक्षा) मैं नीर भरी दुख की बदली बीन भी हूँ मैं तुम्हारी, रागिनी भी हूँ	15	20
V	1. छायावादोत्तर काव्य धाराएँ एवं प्रमुख कवि 1.1 उत्तर छायावाद की विविध वैचारिक प्रवृत्तियाँ 1.2 प्रगतिवाद साहित्य एवं प्रवृत्तियाँ 1.3 प्रयोगवाद साहित्य एवं प्रवृत्तियाँ 1.4 नई कविता, समकलीन कविता प्रमुख प्रवृत्तियाँ 2 प्रमुख कवि 2.1 अज्ञेय (व्याख्या एवं समीक्षा) नदी के द्वीप, यह दीप अकेला।	15	20

2.2 गजानन माधव 'मुक्तिबोध' (व्याख्या एवं समीक्षा) मैं तुम लोगों से दूर हूँ गलती 2.3. नागार्जुन (व्याख्या एवं समीक्षा) अकाल और उसके बाद बादल को घिरते देखा है। 2.4 धूमिल (व्याख्या एवं समीक्षा) रोटी और संसद, बीस साल बाद 3 अभ्यास 3.1 काव्यपाठ (संस्वर) 3.2 सुलेखन 3.3 शुद्धवाधन		
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Part- C Learning Resource

Text Books, Reference Books, Other Resources

अनुशंसित सहायक पुस्तकें ग्रन्थ/अन्य पाठ्य संसाधन/पाठ्य सामग्री:

पाठ्य पुस्तकें—

1. सं बडधवाल, पीतांबरदत्तगोरखबानी' प्रकाशन हिन्दी साहित्य सम्मेलन प्रयाग
2. दीक्षित, आनंद प्रकाश -विद्यापति पदावली- साहित्य मंदिर प्रकाशन ग्वालियर
3. सं. दास, श्यामसुन्दर कबीर ग्रंथावली" नागरी प्रचारणी सभा वाराणसी
4. शुक्ल आचार्य रामचन्द्र जायसी ग्रंथावली-नागरी प्रचारणी सभा वाराणसी
5. शुक्ल, आचार्य रामचन्द्र "भ्रमरगीत सार लोक भारती प्रकाशन इलाहबाद
6. गोस्वामी तुलसीदास, श्रीरामचरितमानसः गीता प्रेस गोरखपुर
7. रत्नाकर, जगन् नाथदास बिहारी रत्नाकर रत्नाकर पब्लिकेशन वाराणसी
8. मिश्र, विश्वनाथ प्रसाद भूषण ग्रंथावली साहित्य सेवक कार्यालय काशी
9. शर्मा, हेमन्त, "भारतेन्दु समग्र हिन्दी प्रचारक संस्था वाराणसी
10. शाही, सदानन्द, "अयोध्या सिंह उपाध्याय हरिऔध रचनावली वाणी प्रकाशन नई दिल्ली
11. प्रसाद, जयशंकर कमायनी लोक भारती प्रकाशन इलाहबाद
12. शर्मा, रामविलास, "राग-विराग लोक भारती प्रकाशन इलाहबाद
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RKDF UNIVERSITY, BHOPAL

Bachelor of Social Science (B.A.)

First Semester

Course	Category	Subject	SubjectCode
B.A.	Minor	कार्यालयीन हिंदी एवं भाषा कम्प्यूटिंग	BA-102/M2T
Total Credit: 6		Max.Marks:100 (Internal:40+External:60)	

पाठ्यक्रम अध्ययन

1. इस कोर्स के माध्यम से विद्यार्थी कार्यालय के कार्यों की मूलभूत जानकारी एवं कार्यशैली से परिचित हो सकेंगे। जिससे वे कार्यालयीन कार्य करने में सक्षम होंगे।
2. नई तकनीकी के माध्यम से ज्ञान विज्ञान के क्षेत्र में विशेषज्ञता प्राप्त कर सकेंगे।
3. भाषा कम्प्यूटिंग में दक्षता होगी तथा रोजगार प्राप्ति के अवसर मिलेंगे।

Units	Topic	Duration (In Hours)	Marks
I	कार्यालयीन हिन्दी का स्वरूप, उद्देश्य एवं क्षेत्र: 1.1 कार्यालयीन हिन्दी का स्वरूप एवं उद्देश्य 1.2 कार्यालयीन हिन्दी तथा सामान्य हिन्दी का संबंध एवं अंतर 1.3 कार्यालयीन कार्यकलाप की सामान्य जानकारी 1.4 हिन्दी के प्रयोजनमूलक संदर्भ: कार्यालयीन, साहित्यिक, वाणिज्यिक, वैज्ञानिक, तकनीकी, विधिक एवं कानूनी, जनसंचार माध्यम आदि। राजभाषा हिन्दी की संवैधानिक स्थिति एवं प्रमुख प्रावधान।	16	20
II	हिन्दी के शब्द संसाधन (कम्प्यूटर टंकण) 1.1 हिन्दी में उपलब्ध सॉफ्टवेयर एवं विभिन्न की-बोर्ड, देवनागरी लिपि के विविध फ़ोण्ट्स, यूनिकोड, हिन्दी स्लाइड, पी.पी.टी., पोस्टर निर्माण, स्पीच टू टेक्स्ट एवं टेक्स्ट टू स्पीच, हिंदी शार्ट हैंड का परिचय। 1.2 हिन्दी से संबंधित वेबसाइट ई मेल, इंटरनेट पर उपलब्ध पत्र-पत्रिकाएँ, दृश्य श्रव्य सामग्री ई पुस्तकालय सरकारी तथा गैर सरकारी चैनल आभासी कक्षाएं।	18	20
III	कार्यालयीन हिन्दी में प्रयुक्त पारिभाषिक शब्दावली 1.1 शब्दावली निर्माण के सिद्धांत 1.2 कार्यालयीन हिंदी की पारिभाषिक शब्दावली प्रशासनिक विधि संबंधी एवं वाणिज्यिक पारिभाषिक शब्दावली 1.3 पदनाम एवं अनुभाग	16	20
IV	1 कार्यालयीन हिन्दी पत्राचार: 1.1 आवेदन पत्र 1.2 शासकीय एवं अर्द्धशासकीय पत्र 1.3 कार्यालयीन आदेश 1.4 परिपत्र 1.5 अधिसूचना 1.6 कार्यालयीन ज्ञापन 1.7 विज्ञापन 1.8 निविदा 1.9 संकल्प 1.10 प्रेस विज्ञप्ति एवं अन्य कार्यालयीन पत्र 2 प्रारूपण, टिप्पण, संक्षेपण, पल्लवन, प्रतिवेदन	15	20

	एवं हिंदी कामानकीकरण 2.1 प्रारूपण का अर्थ, सामान्य परिचय, प्रारूपण लेखन की पद्धति 2.2 टिप्पण का अर्थ, सामान्य परिचय, टिप्पण लेखन की पद्धति, टिप्पण और टिप्पणी में अंतर 2.3 संक्षेपण का अर्थ एवं संक्षेपण-पद्धति, पल्लवन का अर्थ, पल्लवन के सिद्धांत, पल्लवन और निबंध लेखन में अंतर 2.4 प्रतिवेदन का अर्थ, सामान्य परिचय एवं प्रयोग		
V	1 कम्प्यूटर एवं इंटरनेट में हिंदी भाषा एवं देवनागरी लिपि के अनुप्रयोग 1.1 कम्प्यूटर में हिंदी भाषा के विकास का इतिहास 1.2 हिंदी का मानकीकृत रूप 1.3 ब्लॉगिंग एवं सोशल मीडिया पर हिंदी लेखन कौशल —फेसबुक एवं अन्य प्लेटफर्म 1.4 ई-गवर्नेंस 1.5 विराम चिह्न, अशुद्धि-संशोधन एवं प्रूफ-शोधन 1.6 व्यावहारिक अभ्यास विभिन्न प्रकार के कार्यालयीन पत्र, ब्लॉगिंग, पोस्टर ईमेल एवं अन्य	20	20

Part- C Learning Resource

Text Books, Reference Books, Other Resources

अनुशंसित सहायक पुस्तकें/ग्रन्थ/अन्य पाठ्य संसाधन/पाठ्य सामग्री:

संदर्भ ग्रन्थ—

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 3. "प्रज्ञा पाठमाला, राजभाषा विभाग, गृह मंत्रालय, भारत सरकार नयी दिल्ली
 4. गोदरे, डॉविनोद प्रयोजनमूलक हिन्दी वाणी प्रकाशन, नयी दिल्ली, 2009
 5. झाल्टे दंगल, "प्रयोजनमूलक हिन्दी सिद्धांत और प्रयोग वाणी प्रशन नयी दिल्ली 2016 पंचम संस्करण
 6. सोनटक्के, डॉमाधव प्रयोजनमूलक हिन्दी: प्रयुक्ति और अनुवाद, वाणी प्रकाशन, नयी दिल्ली
 7. भाटिया, कैलाशचन्द्र प्रयोजनमूलक हिन्दी प्रक्रिया और स्वरूप तक्षशिला प्रकाशन, नयीदिल्ली 2005
 8. जैन, डा. संजीव कुमार सं., "प्रयोजनमूलक कामकाजी हिन्दी एवं कम्प्यूटिंग, कैलाश पुस्तक सदन, भोपाल
 9. मल्होत्रा, विजयकुमार, "कम्प्यूटर के भाषिक अनुप्रयोग, वाणी प्रकाशन, नयी दिल्ली
 10. गोयल, संतोष, हिन्दी भाषा और कम्प्यूटर श्री नटराज प्रकाशन, दिल्ली
 11. हरिमोहन, "आधुनिक जनसंचार और हिन्दी", तक्षशिला प्रकाशन, नयी दिल्ली
 12. हरिमोहन, कम्प्यूटर और हिन्दी", तक्षशिला प्रकाशन, नयी दिल्ली
 13. द्विवेदी, संजय "नए समय का संवाद: सोशल नेटवर्किंग", नेहा, पलिशर्स एंड डिस्ट्रीब्यूटर्स, नयीदिल्ली
 14. शुक्ल, सौरभ, "नए जमाने की पत्रकारिता, विजडम विलेज' पब्लिकेशन्स, दिल्ली
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 16. श्रीवास्तव, गोपीनाथ, कम्प्यूटर का इतिहास और कार्यविधि, सामयिक प्रकाशन, नयाँ दिल्ली
 17. सिंह, अजय कुमार, "इलेक्ट्रानिक पत्रकारिता, लोकभारती प्रकाशन इलाहबाद 2014
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- 1- www.wikinidiva.org
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RKDF UNIVERSITY, BHOPAL
First Semester

Course	Category	Subject	Subject Code
Bachelor of Arts	GEC	1.MONEY AND BANKING	BA GEC-103
TotalCredit:3		Max.Marks:100 (Internal:40+External:60)	

Course Outcomes:

1. To develop understanding about money and its role in the economy.
2. To create understanding about underlying theories regarding money and its relevance to the economy.
3. To comprehend and critically appraise current economic fluctuation and monetary policy.
4. To build up insight to institutional setup of banking industry and their role in the Indian economy.
5. To expand competency and skills for understanding functioning of money, money market operations and the policies framework and its impact on the economy.

Units	Topic	Duration (In Hours)	Marks
I	Money: Meaning Functions, and Classification: Concept, definition, functions and importance of money. Classification of money, role of money in capitalist, socialist and mixed economies. Essential qualities of good money, Money Aggregates & Paper Money meaning, forms principles. Methods of note issue in India, Gresham's Law,	9	20
II	Value of Money and Economic Fluctuations: Theories of value of money - Quantity theory of money Fisher's and Cambridge equations and Income Theory. Economic Fluctuations - Inflation, Deflation, Stagflation. Demonetization - Concept and Impact.	12	20
III	Money Market and Monetary Policy Functions and Importance of Money Market. Indian money market. Monetary Policy objectives, indicators and Instruments. Monetary Policy in Open Economy. Current Monetary Policy of India	8	20
IV	Banking Institutions Concept Definition Functions and Importance of Banks. Types of Banks - Commercial Bank, Development Bank, Cooperative Bank, Regional Rural Bank, Micro Finance Institutions, Private Bank, Indigenous Banks. Credit Creation and role of Banking in the Economy.	8	20
V	Central Bank and Policy Reforms in Banking Objectives of Central Bank and its role in the economy. Reserve Bank of India (RBI) - organization, structure and its functions. Credit	8	20

	creationandcontrolbyRBI.Nationalization ofBanksanditsobjectives. Bankingsectorreforms.Recenttrends in banking system in India.		
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***Note: Topic/ Topics in Bold Italic represent enhancements made by the college.**

Recommended Books:-

Name of the Book	Author/Authors Name	Publisher	Edition
Money&Banking	Dr.V.CSinhaDr.PushpaSinha	SBPDPublications	2020
MoneyandBanking	<i>RobertE.Wright</i>	SaylorFoundation,NewYork	2012
BankingTheoryLaw&Practice.	S.Gurusamy	VijayNicole Imprints	2015
<i>Money,Banking, Financialmarkets &institutions</i>	BrandlMichaelW	Cengage.NewDelhi	2019
Money&Banking	<i>G.CSinghai,DrS.KSingh)</i>	SahityaBhawanPublications	2017
Money&Banking	J.P.Mishra(Author)	SahityaBhawanPublications	2020



RKDF UNIVERSITY, BHOPAL
First Semester

Course	Category	Subject	Subject Code
Bachelor of Arts	GEC	2.Advertising Sales Promotion and Management	BA GEC-103
TotalCredit:6		Max.Marks:100 (Internal:40+External:60)	

CourseOutcomes:

1. Students will be able to understand:-
 - a. The meaning and Importance of Sales Promotion.
 - b. Types, tools and Programme of sales Promotion
 - c. Sales Promotion- result to increase sales of organization

Units	Topic	Duration (In Hours)	Marks
I	Historical Background of Sales Promotion in India. Nature and importance of sales promotion - Definition, Functions and limitations, Objectives, Sales Promotion Budget, Role in marketing.	15	20
II	Forms of sales promotion - Consumer Oriented, Trade Oriented, Sales Force Oriented.	20	20
III	Major tools of sales promotion - Samples, Display and Demonstration, Fashion Shows, Sales contest, lotteries, gift offers, rebates, rewards.	20	20
IV	Sales promotion Requirement identification, Designing of sales promotion campaign, Involvement of salesmen and dealers, Outsourcing sales promotion, National and International promotion strategies, Coordination within the various promotion techniques.	20	20
V	Developing sales promotional programme, pre- testing implementing, evaluation of results and making necessary modifications	15	20

Recommended Books:-

1. Suggestive digital platforms web links

01-Rosan-Management Sales Force-McGraw Hill

02-Anne Coughlan, Erin Anderson - Marketing Channels- Stem & Adel El-Ansary, Pearson,

03-Sachin Bert- Professional approach to modern salesmanship - McGraw Hill

04-SHH Kazmi, Satish K Batra - Advertising And Sales Promotion-McGraw Hill

05-Sanjay-Advertising And Sales Promotion-SBPD Agra

06-Taylor, John (1978).How to start and succeed in a business of your own.p. 290.

07- Belch & Belch-Advertising & Promotion-Tata McGraw Hill

08-Kotler, Philip and Armstrong, Gary, principles of Marketing, Prentice Hall. 2.

Buskirk, Selling: Principles and Practices, McGraw-Hill. 3. Futrell, Charles, Sales Management, South-Western College.

09- Walker, Stanton, Pandit, Ajay, Marketing, McGraw-Hill

S.A.Chunawalla - Advertising, Sales and Promotion Management, Himalaya.

2 Suggested web links:

<https://raventools.com/blog/8-link-marketing-techniques-for-smbs/>

Suggested equivalent online courses:

[https://www.classcentral.com/course/sales-marketing-alignment-](https://www.classcentral.com/course/sales-marketing-alignment-9729)

[9729 https://www.coursera.org/specializations/the-art-of-sales-mastering-the-selling-process](https://www.coursera.org/specializations/the-art-of-sales-mastering-the-selling-process)



RKDF UNIVERSITY, BHOPAL
First Semester

Course	Category	Subject	Subject Code
Bachelor of Arts	GEC	3.Communicative English	BA GEC-103
TotalCredit:6		Max.Marks:100 (Internal:40+External:60)	

Course Outcomes:

The study of this course will enable the students to acquire the knowledge of

- Phonology and Morphology
- Syntax and Structure, and
- Vocabulary and Discourse.

The students will be able to converse in real-life situations with effective language skills. The course will also help them.

- Acquire literary sense,
- Use idiomatic and lexical language, and
- Communicate effectively across the globe

Units	Topic	Duration (In Hours)	Marks
I	Communication 1.1 What is communication Its meaning, types & its purpose in the age of Globalization 1.2 Communicative needs and problems 1.3 Expansion of an idea 1.4 Rules of use of language, use of appropriate words Keywords/Tags: competence. affective Communication Linguistic and communicative and cognitive ESL EFL Acquisition of 11. 12 and Collocational language	10	20
II	Practicing Listening skill. Reading and Understanding Skills 2.1 Listening to Radio and TV news. Discussion and comprehension of rules of grammar. Parts of Speech, Pronunciation and intonation melodic parts of Utterance variation of pitch 2.2 Reading newspapers, analysis and interpretation 2.3 IPA and phonetic symbols 2.4 Precis Writing and paraphrasing 2.5 Vocabulary enrichment Keywords/Tags: LRWS Receptive skills. Attentive listening Word stress. Intonation. Syllable. Received pronunciation (RP). Summarizing Pragmatic competence.	10	20
III	Practicing Writing and Speaking Skills 3.1 Formal and informal writing of letter and invitation, meeting minutes official orders writing. Listening to talks and presentation, note-making appointments creative Tips. 3.2 Communicative approach. lexical approach, task based learning. 3.3 Report writing. Story writing, Daily	15	20

	routine inEnglish 3.4 Situational conversation between two friends on different topics Keywords/Tags: Productive skills Code mixing, Situational conversation. Structural English. Frequent use of proverbs, phrases and idioms		
IV	Application of Communicative English 4.1 Translation (from Hindi to English and vice versa) 4.2 Group and Peer Discussions, Role play 4.3 Contrastive analysis between L1 and L2 At structural, phonological and lexical levels with examples Keywords/Tags: Literary translation, Translation L ¹ interference Bilingualism Types of Role-play Communicational English	10	20

Recommended Books:-

Text Books, Reference Books, Other resources

A Communicative Grammar of English Leech Geoffrey, and Jan Svartvik Routledge, 2003 Third edition

"CLT for ESL Teachers & Learners" Gautam, GS, Classical Publishing Co. New Delhi, India 2012 1st ed.

"Communicative English for Globalization" Gautam, GS Classical Publishing Co. New Delhi, India 2013 1st ed.

"Communicative English Language Skills" Sumague, Julieta Arjona Society Publishing, 2020

"Communicative Methodology in Language Teaching" Brumfit. C. Cambridge University Press 1984

"Language Teaching A Scientific Approach" Lado Robert McGraw-Hill, New York. 1964

"Motivation - The Teacher's Responsibility" Allwright. Dick ELT Journal 31/4 1977

"Problems and Principles in Language Teaching" Brumfit. C. Pergamon Institute of English 1

"The Learner-Centred Curriculum" Nunan, D. Cambridge University Press 1988. \

Suggested Digital Platform weblinks:

(C) Copyright [skillsyouneed.com](https://www.skillsyouneed.com) 2011-2021 "What Is Communication? Verbal, Non-Verbal & Written Skills You Need Skills You Need. 2019 [www.skillsyouneed.com/ips/what-is-communication](https://www.skillsyouneed.com/ips/what-is-communication.html) html.

Ekeeda "Written Communication Introduction to Communication Skills Communication Skills YouTube, uploaded by Ekeeda. 6 Nov 2018. www.youtube.com/watch?v=BHe003UaQy

Msengeti, David. "Communication Notes SlideShare.

2016. www.slideshare.net/mwakidimi/communication-notes-69103614.



RKDF UNIVERSITY, BHOPAL
First Semester

Course	Category	Subject	Subject Code
Bachelor of Arts	GEC	4.ORGANISATIONAL BEHAIVOR	BA GEC-103
TotalCredit:4		Max.Marks:100 (Internal:40+External:60)	

CourseOutcomes:

The course will enable to the students to develop and understanding of the principles of human behavior in organisations with relevance to the Indian Business context.

Units	Topic	Duration (In Hours)	Marks
I	INTRODUCTION: Concept of Organizational Behavior (OB); Management roles, skills and activities; Disciplines that contribute to OB; Opportunities for OB(Globalization, Indian Workforce diversity, Customer Services, innovation and change, networked Organizations, Work Life Balance, People Skills, Positive Work environment, Ethics)	12	20
II	INDIVIDUAL BEHAVIOUR: 1.Learning, attitude and Job Satisfaction: Concept of Learning, Conditioning, Shaping and reinforcement. Concept of attitude, components, Behavior and attitude, Job satisfaction: Causation; impact of satisfied employees on workplace. 2. Motivation: Concept; Theories(Hierarchy of needs, X and Y, Two factor, McClelland, Goal setting , Self-efficacy, Equity theory); Job Charaterisitics model; Redesigning job and work arrangements; Employee involvement; Flexible benefits, Intrinsic rewards 3. Personality and Values: Concept of Personality; Myres-Briggs Type Indicator(MBTI); Big Five Model. Relevance of Values; Indian Values; Liniking Personality and Valuess to the Workplace(person-job fit, person-organization fit) 4. Perception, Decision Making and Emotions: Perception and Judgements; Factors; Linking perception to individual decision making; Decision making in Organizations, Ethics in decision making. Emotional labour; Emotional Intelligence.	12	20
III	GROUP BEHAVIOUR: 1. Groups and Work Teams: Concept; Five stage model of group development; Group think and shift; Indian perspective on group norms. Groups and teams; Types of teams; Creating team players from individuals; Team building and team based work(TBW). 2. Leadership: Concept; trait theories; Behavioral theories (Ohio and Michigan studies); Contingency theories (Fiedler, Hersey and Blanchard, Path- Goal); Authentic Leadership; Mentoring, Self-leadership, Online Leadership; Inspirational Approaches	12	20

	(transformational, Charismatic); Comparison of Indian leadership styles with other countries. Exercises, games and role plays may be conducted to develop team and leadership skills.		
IV	ORGANISATIONAL CULTURE AND STRUCTURE: Concept of culture; Impact (functions and liability); Creating and sustaining culture; Employees and culture; Creating positive and ethical cultures. Concept of structure, Prevalent organizational designs; New design options.	12	20
V	ORGANISATIONAL CHANGE, CONFLICT AND POWER: Forces of change; Planned change; Resistance; Approaches (Lewin's model, organizational development); Learning organization; Organisational change in Indian Businesses. Concept of Conflicts; Traditoonal View and interactionists view of conflict; Conflict process; Fuctional/Dysfunctional, Introduction to Power and politics.	12	20

Part- C Learning Resource

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Luthans Fred., "OrganisationalBehaviour", McGraw Hill.
2. Hellriegel, Slocum and Woodman, Organisational Behavior, South-Western, Thomson Learning, 9th edition, 2001.
3. Behavior In organisations Jerald Greenberg, 8ih ed, Pearson Education.
4. Aronold, John, Robertson, Ivan t. and Cooper, Cary, 1., "Work Psychology; Unders trading human Behavior in the Workplace", Macmillan Indian Ltd., Delhi.
5. Dwivedi, R.S., "Human relations and Organisational Behavior: a global perspective", Macmillan Indian Ltd., Delhi.

Suggested Equivalent On line Courses:

1. <https://www.coursera.org/courses?query=economics>
2. <https://www.mooc-list.com/tags/economics>
3. <https://www.coursera.org/learn>
4. <https://ocw.mit.edu/courses>
5. <https://nptel.ac.in/courses/macroeconomics>
6. <https://nptel.ac.in/courses/economics>
7. <https://nptel.ac.in/courses/ManagerialEconomics>



RKDF UNIVERSITY, BHOPAL

First Semester

Course	Category	Subject	Subject Code
Bachelor of Arts	GEC	5.CHILD RIGHTS AND WOMAN EMPOWERMENT	BA GEC-103
TotalCredit:4		Max.Marks:100 (Internal:40+External:60)	

Course Outcomes:

Studying child rights and Gender Empowerment would enable students to learn about the various dimensions of Vulnerability with regard to children.

The students will be able to-

1. Understand the issues related to child rights, gender roles and conservatism.
2. Familiarize with policies and programs related to Child Protection and Gender empowerment.
3. Contribute to social work in collaboration with non-governmental organizations.

Units	Topic	Duration (In Hours)	Marks
I	1. Understanding Child Rights 1.1 Child Rights: Child Rights Concept 1.2 Demographic Profile of Indian Children 1.3 Disadvantages, Deprivation and Social Exclusion with reference to children 2. Children in need of care and protection 2.1 Vulnerable groups: Causes and Consequences 2.2 Street children, working children and homeless children 2.3 Child abuse 2.4 Child trafficking 2.5 Children Conflict with law 2.6 Child rights in other countries and UNCRC	15	20
II	1. Laws, Policies and Programs for Children in India. 1.1 National Commission for Protection of Child Rights-NCPCR 1.2 Child helpline, Umeed-Child Abuse 1.3 Bachpanbachao Aandolan-Child labour, Child trafficking 1.4 PRAYAS- Delinquent, Street Children 1.5 Juvenile Justice Act(JJA)-2015 1.6 Pre Natal Diagnostic Techniques(PNDT Act-2003) 1.7 Domestic Violence Act-2005 1.8 National Child Labour(protection and regulation) Act-1986 1.9 POCSO-2012	15	20
III	1. Conceptualizing gender 1.1 Defining terms-sex, gender, masculinity, femininity 1.2 Socialization for gender- gender roles and stereotypes 1.3 Patriarchy and social institutions 1.4 Perspective on feminism 2. Gender Empowerment 2.1. Status of girls child and women in India 2.2 Issues and concerns related to girls and women in India 2.3 Media and gender 2.4 Laws, Policies and Programs for girls and women in India.	15	20

Part C- Learning Resources

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Bajpai.A.2006, Child Rights in India: Law, Policy and Practice, Oxford University press.
2. Bhasin. K 2017, Understanding Gender, New Delhi: Raj Press
3. Chopra, G 2015. Child Rights in India: Challenges and Social Action, New Delhi: Springer.
4. Saukia, N 2008. Indian Women: A Socio-legal Perspective, New Delhi: Serials Publications
5. Bhasin.K 2014, Feminism and its Relevance in South Asia. New Delhi: Raj Press

Suggestive digital Platforms web Links:

1. <https://www.drishtiias.com/hindi/daily-updated/daily-news-analysis/sc-question-neper-on-repatriation-of-children>
2. <https://www.savethechildren.in/child-protection/fundamentals-of-child-rights-in-india/>
3. <https://www.humanium.org/en/india/>



RKDF UNIVERSITY, BHOPAL

First Semester

Course	Category	Subject	Subject Code
Bachelor of Arts	GEC	6.Computational Mathematics	BA GEC-103
TotalCredit:4		Max.Marks:100 (Internal:40+External:60)	

Course Outcomes:

CO1:Devise trigonometric solutions for measurement in real world scenarios.

CO2:Implementssimultaneous equationstosolvecomplexproblems.

CO3:Abilitytoefficientlyusestatisticaltools.

CO4:ApplyMathematicalLogicandpredicatecalculusforsolvingproblems.

COS: Apply the concept or set theory for finding solutionstosetrelatedproblems.

Unit	Topics	Duration (InHours)
I	Trigonometry: Angles &their Measurement, Trigonometric identities and ratios, Values of Trigonometric Ratios, Trigonometric Transformation, Height and Distances. Elementary Matrices: Introduction to Matrices, Types of matrices,And Operationson Matrices: Addition, Subtraction, Multiplication by Scalar quantity, MatrixMultiplication, Transpose Of matrices.	12

Unit	Topics	Duration (InHours)
II	Equations: Simultaneous liner equations, Method of solving Simultaneous equations;Eliminationmethod,Comparisonmethod, Substitution method. Cross Multiplication method, Quadratic equations.	12

Unit	Topics	Duration anHours)
III	Statistics: Introduction, Frequency Distribution, Measure of Central Tendency: Mean, Median, Mode, Partition values, Measures of Variation: Mean deviation and StandardDeviation	12

Unit	Topics	Duration (InHours)
IV	Mathematical Logic: Statements and notations.Connectives: Negation, Conjunction. And Disjunction.Statementformulas and truth tables. Tautologies, Tautologicalimplications, contradictioncontingency.	12

Unit	Topics	Duration (InHours)
V	Set Theory: Basicconcepts of settheory, Set notation,Principleof inclusion andExclusion, equality of sets, the power set, types of sets, operationson set, Venn diagrams.	12

RecommendedTextBooks:

1. S.M.Shukla,"BusinessMathematics",SahityaBhawanPublications.
2. D.C.Agrawal, "BusinessMathematics", SreeSaiPrakashan
3. D.C.Agrawal,"DiscreteStructure",5thEdition,SChandPublishing

RecommendedReferenceBooks:

1. Elhance&Elhance, "FundamentalofStatistics",KitabMahalPublication
2. Ray andSharma,"MathematicalStatistics",8th Edition,RamPrasadandSons
3. J.K.Singh,'BusinessMathematics'.HimalayaPublishingHouse,2017
4. Sancheti andKapoor,"Business Mathematics", 9th Edition, Sultan Chand &Sons, 2014
5. "Discrete Mathematics structures with application to computer science", Indian Edition
6. J.P.Tremblay,RManohar,McGrawHillEducation2017
7. J.K.Sharma,"DiscreteMathematic",2nd Edition,MacmillanPublication,2005

RecommendedWebReference:

1. <https://byjus.com/maths/trigonometry/>
2. <http://www.mathsisfun.com/algebra/trigonometry.html>
3. <https://www.mbacrystalball.com/blog/2015/10/09/set-theory-tutorial/>
4. <https://plato.stanford.edu/entries/set-theory/basic-set-theory.html>



RKDF UNIVERSITY, BHOPAL

Semester - I

Course	Category	Subject	Subject Code
Bachelor of Arts	GEC	7.Numerical Methods	BA GEC-103
TotalCredit:4		Max.Marks:100 (Internal:40+External:60)	

Unit	Topics	Duration (InHours)
I	Methods for Solving Algebraic and Transcendental Equations: Bisection Method, RegulaFalsi Method, Secant Method, Newton-Raphson Method, Ramanujan Method.	18
II	Interpolation: Lagrange interpolation, Finite difference operators, Interpolation formula using Differences, Gregory-Newton Forward Difference Interpolation, Gregory-Newton Backward Difference Interpolation.	18
III	Numerical Integration: Newton- Cote's formulae, Trapezoidal rule, Simpson's 1/3 rule, Simpson's 3/8 rule, Gauss Integration.	12
IV	Methods to Solve System of Linear Equations: Direct method for solving system of linear equations: Gauss elimination, LU decomposition, Cholesky decomposition. Iterative method:Jacobi, Gauss-Seidel.	21
V	Numerical Solution of Ordinary Differential Equations: Single step methods: Picard, Taylor's series, Euler, Runge-Kutta. Multistep methods: Predictor-corrector, Modified Euler, Milne-Simpson.	21

RecommendedTextBooks:

Text Books:

1. S. S. Sastry: Introductory Methods of Numerical Analysis, Prentice Hall India Learning Private Limited, Fifth edition,2012.
2. E. Balagurusamy: Numerical Methods, Tata McGraw Hill Publication, 2017,

Reference Books:

1. M. K. Jain, S. R. K. Iyengar, R. K. Jain, Numerical Method for Scientific and Engineering Computation, New Age International (P) Ltd., 1999.
2. Saxena H. C.: Finite Differences & Numerical Analysis, S Chand, 2010,

Suggested Digital Platforms Web links:

<https://epgp.in/libnet.ac.in>

<https://www.highereducation.mp.gov.in/?page=xhzlQmpZwkylQo2b/y5G7w=> 3D

Suggested Equivalent online courses:

<https://nptel.ac.in/courses/111106101/>

<https://nptel.ac.in/courses/111107105/>

<https://nptel.ac.in/courses/111107107/>

https://ugemoos.inflibnet.ac.in/index.php/courses/view_pg/1476



RKDF UNIVERSITY, BHOPAL

First Semester

Course	Category	Subject	Subject Code
Bachelor of Arts	GEC	8.HERBAL COSMETICS	BA GEC-103
TotalCredit:4		Max.Marks:100 (Internal:40+External:60)	

Course Outcomes:

1. Students will learn about raw materials used in herbal cosmetics including the skin and hair care, herbal products preparation and their evaluation.
2. Students can seek the opportunity of setting up their own business of herbal cosmetics after this course.

Units	Topic	Duration (In Hours)
I	1.1 Cosmetics - Classification and categories 1.2 Brief history of herbal cosmetics 1.3 Difference between herbal and synthetic cosmetic products, benefits of herbal synthetic cosmetic products, benefits of herbal cosmetic products, 1.4 Challenges in formulating herbal cosmetics.	15
II	1.1 Raw materials, Machinery and Equipments used in preparation of herbal cosmetics 1.2 Processes used in the manufacture of herbal cosmetics 1.3 Plants used in skin care products like scrub, 'ubtan' packs, moisturizer etc 1.4 Plants used in hair care products like oil, shampoo, conditioner hair tonic etc.	15
III	1.1 Preparation of- Scrub, face packs, vanishing cream, face wash, soap, moisturizer, talcum powder, sunscreen 1.2 Preparation of- Shampoo, hair oil hair conditioners, hair dye 1.3 Preparation of- toothpaste, tooth powder, 'Kajal', nail polish, lipstick, lip balm, deodorant, shaving cream, after shave solution.	15
IV	1.1 Introduction to Aromatherapy, Plants used in aromatherapy 1.2 Method of extraction of essential oils 1.3 Sanitary practices in cosmetic manufacturing 1.4 Basic idea of storage of raw material, pre production preparations, production management, packaging and labeling, marketing and pricing of herbal cosmetics. 1.5 Quality assurance, ISO certification	15

Part- C Learning Resource

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Classification of cosmetic raw materials and adjuncts IS3958 of Indian Standard.
2. Smith R.V., Stewart J.T. Text book of Bip pharmaceutical analysis, Lia and Febiger, Philadelphia(1982).
3. Behl P.N. Srivastava G. Herbs useful in dermatological therapy, CBS (2002).
4. Karnik C.R. Pharmacopoeia standards of herbs, Sri Satguru Publications Delhi(1994)
5. Bore P. Cosmetics analysis: Selective methods with techniques, Marcel Dekker (1985)
6. Sharma P.P Cosmetics – Formulation, Manufacturing and Quality Control Vandana Publication (2014).
7. Panda H. Herbal Cosmetics handbook, Asia Pacific Business Press (2015)
8. Chattopadhyay P.K. Herbal Cosmetics and ayurvedic medicines, National Institute of Industrial research (2008).
9. Panda H. The complete technology book on herbal perfumed and cosmetics, NIIR Project consultancy services(2012).
10. Kirtikar K.R. and Basu B.D. 8 volumes Indian medicinal plant, bio- green books(2012).
11. Drugs and cosmetics acts and rules Govt. of India Publication.
12. Guenther Ernest Vol I The Essential Oils, Ingram short tittle(2007).
13. Indian Standard Institution Booklets.
14. Nadkarni K.M. Indian Materia Medica, Popular Prakashan(1994).
15. Wealth of India C.S.I.R.
16. Srivastava S.B., Perfume Flavour and Essential Oil Industries, Small Industry Research Institute
17. Das Kuntal, Herbal Plants and their Application in Cosmeceuticals, CBS Publication (2014).
18. Krishnamurthy K.H., Ayurvedic Technical studies and Herbal Cosmetics of Ancient India, B.R. Publishing corporation (2001)
19. Chopra R.N. Nayar S.L., Chopra L.C., Glossary of Indian Medicinal Plants.,National Institute of Science Communication and information Resource (1956).
20. Saxena Rajan, Marketing Management, McGraw hill Education(2009)
21. Saraf Swarnlata, Saraf Shailendra, Cosmetics a Practical Manual, (2015), Bsp Books Pvt. Ltd.
22. EIRI Board,. Herbal Cosmetics and Beauty Products with Formulations, Engineers India Research Institute, (2015)
23. NIIR Board, Handbook on herbal products National Institute of Industrial Research(2002)



RKDF UNIVERSITY, BHOPAL

First Semester

Course	Category	Subject	Subject Code
Bachelor of Arts	GEC	9.COMPUTER FUNDAMENTALS	BA GEC-103
TotalCredit:4		Max.Marks:100 (Internal:40+External:60)	

Course Outcomes:

On the Completion of this course student will be able-

1. To understand the fundamentals of computer
2. To use computer in his daily life as well as can do assigned official work with ease.
3. Troubleshoot, issues related to working with computer and internet.
4. To communicate through internet as well as can use IT for day to day work.

Units	Topic	Duration (In Hours)
I	Knowing computer: What is computer, Basic Application of computer; Components of computer System, Modern Central Processing Unit (CPU), Video Display Unit, Keyboard and Mouse, Optical storage Devices, Basic of Hard Drive, Concepts of Hardware and Software; Concept of computing, Data and Information; Applications of Information Electronics and Communication Technology; Connecting keyboard, mouse, monitor and printer to CPU and checking power supply. Computer software & its types: System software, Application Software, Types of operating systems, Role of operating system, Utility programs, packages, Communication software, commonly used application software	12
II	Operating computer using GUI Based Operating System: What is an operating system: Basics of Popular Operating Systems; The User Interface, Basics of O.S. Setup; Common utilities. MS Windows Operating System: Definition and Functions, basic components of Windows. Icons. Desktop, Taskbar, Notification Area. Files and Folders, start menu operation, My computer, Network neighborhood, Recycle bin, window explorer, creating copying, moving and deleting files, setting wallpaper, changing the mouse pointer, paint, notepad, setting date and time , screensaver and appearance. Using Mouse, Using Right button of the mouse and moving Icons on the screen, use of common Icons, Status Bar, Using Menu and Menu –selection, Running an application, viewing of files, folders and directories, creating and renaming of files and folders, opening and closing of different windows, using help, creating shortcuts, using window accessories.	12
III	MS Word; Introduction, windows 2007 interface, customizing the word application, document views, creating and editing document. Selecting, deleting ,	12

	replacing text, copying text to another files. Insert, formatting text and Paragraph, using the font, dialog box , paragraph formatting, using bullets and numbering in paragraphs, checking spelling, line spacing, margin, space before and after paragraphs. Basic formatting in MS word 2007, Advance formatting , navigating through a word document, performing a mail merge, A Quick look at Macros, Printing document, Print preview. Excel 2007; Introduction, workbook, worksheet, formatting in excel, MS power Point; Introduction, Creating a presentation.	
IV	Introduction to internet, WWW and Web Browsers; Basic of computer network; LAN, WAN; concept of internet; application of internet; connecting to internet; What is ISP; Knowing the internet; basic of internet, connectivity related troubleshooting, web browsing software, search engine; Understanding URL, Domain name; IP address; Using E-governance website. Basic of electronic mail; Getting an email account; send and receiving emails. Accessing sent emails; Using Emails; documents collaborations; Instant messaging Netiquettes(Internet etiquette)	12
V	Useful Google tools such as drive, sheet, doc, meet, etc. Firewall , computer virus, anti virus software, internet security and privacy Basic of electronic data interchange(EDI) and electronic payment system(EPS) , types of payment system; Digital Cash, Electronic Cheque , Smart Card, Introduction to digital signature and digital certificates.	12

Part- C Learning Resource

Text Books, Reference Books, Other Resources

Suggested Readings:

1. <https://edu.gcfglobal.org/en/computerbasics/>
2. <https://edu.gefglobal.org/en/subjects/office/>
3. <https://vikaspedia.in/education/digital-literacy/it-literacy-courses-in-associating-with-msup/computer-fundamentals>
4. https://onlinecourses.swayam2.ac.in/nou20_cs03/
5. https://www.tutorialspoint.com/computer_fundamentals/index.htm
6. <https://ecomputernotes.com/e-commerce/electronic-commerce/define-electronic-payment-system-its-requirements-and-payment-methods>
7. <https://edu.gefglobal.org/en/topics/googleapps/>
8. https://onlinecourses.swayam2.ac.in/cec19_cs06/preview
9. <https://nptel.ac.in/courses/106/106/106106092/>
10. <https://vikaspedia.in/education/digital-literacy/it-literacy-courses-in-associating-with-msup/computer-fundamentals>
11. <https://nptel.ac.in/courses/106/103/106103068/>

Suggested Readings:

- Introduction to Computers: C. Xavier, New Age International.
- Computer Fundamentals: Concepts, Systems & Applications: Priti Sinha, Pradeep K., Sinha, BPB Publications
- Fundamentals of Information technology: Alexis Leon & Mathews Leon, Vikas Publishing House, New Delhi.
- Microsoft Office 2019 For Dummies: Wallace Wang, Wiley



RKDF UNIVERSITY, BHOPAL

First Semester

Course	Category	Subject	Subject Code
Bachelor of Arts	AECC	ENVIRONMENTAL EDUCATION	BA-104 (AEC)
TotalCredit:4		Max.Marks:100 (Internal:40+ External:60)	

Course Outcomes:

1. To understand the various aspect soft the life forms, ecological processes, and the impact on them by the human during anthropogenic era.
2. To build capabilities to identify relevant environmental issues, analyze the various underlying causes, evaluate the practices and policies, and develop framework to make informed decisions.
3. To develop empathy for all the life forms, awareness and responsibility towards environmental protection and nature preservation.
4. To develop the critical thinking for the shaping strategies such as scientific, social economical, administrative & legal environmental protection, conservation of biodiversity, environmental equity and sustainable development.
5. To prepare for the competitive exams.

Units	Topic	Duration (In Hours)	Marks
I	Environmental and Natural Resources: Multidisciplinary nature Scope and importance of Environment. Component of Environment: Atmosphere,Hydrosphere ,Lithosphere and Biosphere. Brief account of Natural Resources and associated problems: Land Resources ,Water Resources and Energy Recourses. Concept of Sustainability and Sustainable Development	12	20
II	Biome, Ecosystems and Biodiversity: Major Biomes: Tropical, Temperate, Forest, Grassland, Desert, Tundra, Wetland, Estuarine and Marines. Ecosystems: Structure Function and types their Preservation& Restoration Biodiversity and its conservation practices.	12	20
III	Environmental Pollution: Types (Air, Water, Soil, Noise, Marine, Thermal, Nuclear) Control Measure, Management and Associated Problems.	12	20
IV	Management and Social Issues-I Environmental Law and Legislations :Protection and Conversation Acts. Air (Prevention and Control of Pollution)	12	20

	Act Water (Prevention and control of Pollution) Act Wildlife Protection Act Forest Conservation Act		
V	Management and Social Issues-II International Agreement & Programmer. Environmental movements, Communication and public awareness programme. National and International Organizational related to Environment Conservation and Monitoring. Role of Information Technology in Environment and Human Health.	12	20

****Note: Topic/ Topics in Bold Italic represent enhancements made by the college.***

Recommended Books:-

Name of the Book	Author/Authors Name	Publisher	Edition
Ecology; Environmental Science and Conservation	Singh;J.S., SinghS.P .and Guota,SR;	S.Chand Publishing, New Delhi,(2018)	2018
Environmental Law and Policy in India :Cases, Material & Status	Divan,S. and Rosencranz ,A.	Oxford University Press, India	(2002) 2°dEdition
A Textbook of Environmental Studies.	Asthana K Asthana Meera	S.Chand Publishing, New Delhi.	(2007)
Fundamentals of Ecology	Odum, E.P	Philadelphia Saundres	1971
Perceptive in Environmental Studies	Kaushik, Anubha, Kaushik. C.P	New Age International Publishers	2018 6thEdition